

SCU SHOP INSPECTION CHECKLIST

Shop Supervisor:			Department:
Buildin	ng:		Room:
Inspector(s):			Inspection Date:/
inspect questio	ions, incl	uding find ditional in	r corrective action on reverse side of this page for responses. Be sure to retain all documentation regarding dings and corrective actions taken for a minimum of 1 year. Contact Sean Collins, EHS Director, at ext 5078 for oformation.
Yes	No	N/A	Inspected Item
163	110	14/7	1) Are all Chemical containers labeled and in good condition?
			2) Are flammables and combustibles stored in Flammable Cabinet?
Compre	essed Ga	s	<u></u>
Yes	No	N/A	Inspected Item
			3) Cylinders greater than 26" tall are secured to a rigid structure at 1/3 and 2/3 heights with metal chains?
			4) Cylinder valves are closed and valve caps in place when cylinders not in use?
			5) Are incompatible cylinders (i.e. oxygen and hydrogen) separated by distance or fire-resistant barriers, while in
			storage? (Welding carts holding restrained Oxygen and Acetylene cylinders are acceptable.)
			6) Are the compressed air nozzles Cal-OSHA compliant with their exit pressure at or below 30 psi?
	al Safety		т .
Yes	No	N/A	Inspected Item
<u> </u>			7) Electrical Panels in Room?
			If yes: a) Is access to panel clear?
			b) Is the panel schedule complete and up to date?
Fire Saf	foty		c) Are all of the interior breaker covers in place and intact?
Yes	No	N/A	Inspected Item
	1.0	14,71	8) Usage areas of open flame/high heat tools have NO other potential fire hazards in the area?
			9) Is there a designated Hot Work Area? If YES, answer Question 26A.
			9A) Is there a fire extinguisher present, accessible and up to date on its inspections?
- 1116			, , , , , , , , , , , , , , , , , , , ,
Yes	/ Hoists No	N/A	Inspected Item
163	110	14/7	10) Is the forklift daily pre-use inspections being performed and documented?
			11) Are quarterly hoist inspections being performed and documented?
			12) Are hoist pre-use inspections being performed?
_			, , , , , , , , , , , , , , , , , , ,
	l Safety	21/2	I have and them
Yes	No	N/A	Inspected Item 13) Is there an eighteen inch vertical clearance maintained from fire sprinkler heads (e.g., ever chalves)?
			13) Is there an eighteen-inch vertical clearance maintained from fire sprinkler heads (e.g., over shelves)? 14) Are the cabinets, furniture, and equipment taller than 4 feet seismically anchored?
			15) Are any extension cords and power strips daisy chained and are there permanent extension cords in use?
			16) Is there exposed wiring or damaged electrical cords?
			17) Are floors dry with aisles and doorways unobstructed with 36 inches of clearance?
			18) If present, are exit signs visible?
			19) Exit doors can be opened from the inside without special knowledge, keys, slide bolts or locks?

21B) Does a new guard need to be designed or an existing guard modified and installed?

21A) Are existing guards adequate to 1) prevent body parts from entering the danger zone, or 2) shut down

21) Is equipment present that requires machine guarding? If yes answer 21A and 21B

20) Are the appropriate warning signs posted on the shop doors?

operation if a body part enters the danger zone?



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Hazardous Materials and Waste

Yes	No	N/A	Inspected Item
			22) Incompatible materials and wastes are properly segregated?
			23) Chemical and waste containers are in good condition, free of spillage in the secondary containment and closed
			except during use (no funnels)?
			24) Are hazardous materials or wastes are stored near sinks or drains?
			25) Do the hazardous waste labels indicate that the waste has not been stored more than nine months?
			26) Have the eyewash, safety shower and/or fire extinguisher been inspected in the last 30 days?
PE			
Yes	No	N/A	Inspected Item
			27) Has appropriate PPE been identified and in use (ex. Safety glasses and safety shoes)?
rainin	g		
Yes	No	N/A	Inspected Item
			20) Do students/ampleyees work in this shan area? If yes, Answer 20A
			28) Do students/employees work in this shop area? If yes, Answer 28A

List the number of the Inspection Checklist Item marked no and the explanation and/or corrective action:

Checklist Item #	Explanation and/or Corrective Action	Proposed Corrective Action Completion Date and who will complete it