

THE BRONCO BOOK

SANTA CLARA UNIVERSITY • 2023-24



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WELCOME TO SCU

Welcome to Santa Clara University!

This Bronco Book serves as a resource guide with information you may find useful during Welcome Weekend and into the academic year. The book is segmented into chapters. The name of each chapter may be found in the inset tabs on the outer margin of each page. Please see the Table of Contents to see the list of chapters and sections per chapter including page numbers. It is important to keep in mind that this book is not meant to be a comprehensive guide to all campus departments and resources at SCU. If you are seeking a certain department or information that is not found in this book, let us know and we can point you in the right direction!

As you participate in Welcome Weekend, our student team of Orientation Leaders (OLs) is excited and willing to help answer your questions and connect you with resources and information. Most importantly, though, our OLs will provide you with a warm and genuine welcome to the SCU community and help facilitate your family's transition to the university. If there are any questions that the OLs are not able to address, please contact one of us or have an OL direct you to us and we will do our best to ensure your needs and questions are met.

After Welcome Weekend is over, you may contact us at any time at orientation@scu.edu or 408-551-1995. If you would like to speak with professional staff, our personal email addresses are listed below in the signature.

On behalf of the entire Orientation staff, welcome! We are happy you are here!

Sincerely,

SCU Orientation Team

Center for Student Involvement
Santa Clara University

Tedd Vanadilok, Director
tvadilok@scu.edu

Lori Salazar, Associate Director
lsalazar@scu.edu

SANTA CLARA UNIVERSITY OHLONE HISTORY

Long before the arrival of the first Europeans, the Bay Area was home to a large native population for thousands of years divided into over 40 tribal settlements: the Tamien, Chochenyo, Matalan, Sagan, Ohlone, and many others. Today, many descendants call themselves Ohlone, however this term is not used by all Native communities whose ancestral territory is within the greater Bay Area.

Following their 1769 encounter with Spanish explorers, life changed drastically for the Ohlone. The Alta California Missions were established and run by Spanish padres (Franciscan Missionaries) who sought to convert Native communities to Catholicism, assimilate them into European culture, and exploit their labor. Due to labor demands, disease, and unsanitary and crowded conditions, the Indigenous community at Mission Santa Clara faced poor health and high death rates.

Although pockets of resistance existed, the Ohlone's way of life, identity, and world view were forever changed by colonization and missionization. However, the Ohlone people did not disappear. Numerous family groups have reclaimed their heritage (working to revitalize language, dance, food, and more) and are seeking Federal recognition in our time.

Land Acknowledgement Statement

"We pause to acknowledge that Santa Clara University sits on the land of the Ohlone people, who trace their ancestry through the Missions Dolores, Santa Clara, and San Jose. We remember their connection to this region and give thanks for the opportunity to live, work, learn, and pray on their traditional homeland. Let us take a moment of silence to pay respect to their Elders and to all Ohlone people, past and present."

Current and Ongoing Initiatives

Like the land acknowledgement, our increased attention to and programming about Ohlone and other Native American cultures is a collaborative and multivoiced effort. As we embark on the 2022-2023 academic year, we want to provide an update on recent and current initiatives with the Ohlone and Muwekma Ohlone:

In 2019, the President appointed an Ohlone History Working group. This group consisted of both SCU faculty, staff, students and Ohlone representatives. It was charged with:

- Reviewing the current markers and monuments that honor the history of the Ohlone people on campus and particularly the history of the Mission Santa Clara de Asis de Thamien;
- Consulting with Ohlone representatives about their views on the most appropriate ways to honor their ancestors;
- Consult/review commemorations of Native Peoples at other California Missions; and
- Draft recommendations based on investigations and consultations.

This group completed its report in late 2020 during the pandemic and efforts underway to address the recommendations. Lauren Baines from the de Saisset Museum and Ray Plaza from the Office for Diversity and Inclusion are the co-coordinators of the Ohlone implementation effort.

In addition, the first SCU Powwow was held in May 2019, and was postponed in 2020, 2021 due to the pandemic. The 2nd Powwow was held in April 2022 and efforts underway for the annual effort to take place in May 2023.

There are opportunities to get involved with the Native American Coalition for Change (NACC), which formed in late 2015.

As an institution we are committed to better educating all of our stakeholders (students, faculty, staff, alumni) about SCU's Indigenous legacy and engagement. In addition, SCU is committed to being a partner with the Ohlone and Muwekma Ohlone.

Further Resources

The Ohlone History Working Group report:
scu.edu/media/offices/diversity/pdfs/V10.2_OHWG_CombinedReportFINAL.pdf

The Ohlone LibGuide:
libguides.scu.edu/ohlone

The SCU Native History Tour on Google Earth:
scu.edu/nativetour

The Ohlone Heritage Hub website:
scu.edu/community-heritage-lab/ohlone-heritage-hub

MAILING AND SHIPPING TO CAMPUS

Proper Address Format

All incoming mail (letters, flats, boxes, and packages) **MUST** be addressed as follows:

Student Name
SCU- _ _ _ _ *
500 El Camino Real
Santa Clara, CA 95053- _ _ _ _ *
*Your 4-digit box number assigned by Housing.

All mail is identified and sorted by your box number. All mail without a box number will be returned to the sender. DO NOT have mail addressed to your room number or hall name — it **will not** be delivered.

The term P.O. BOX should never be used in your address.

Mail Delivery

The Housing Office assigns specific mailbox numbers to all on campus students, except those living in Neighborhood Units, as mail is delivered directly to the physical address of the Neighborhood Unit.

You can find your mailbox number within your Housing Application via the SCU Housing Portal. If you have difficulty finding your mailbox number, contact the Housing Office at housing@scu.edu.

All mail may be picked up at the Campus Post Office, which is located in the Facilities/Support Service Building (Building 604).

Amazon Lockers on Campus

Most Amazon purchases can be sent to the Amazon lockers on campus. Select "Amazon Locker - Broncos" to have your Amazon packages delivered to the lockers in Alameda Hall (Building 601). You have 3 days from the date of delivery to pick up your package.

VOTER REGISTRATION

Santa Clara University is engaging its student body to register to vote, gain resources about the variety of ways to vote, learn about the election process, participate in election-related events, and vote on election days.

As a participating institution in the ALL-IN Campus Democracy Challenge, SCU has the following goals:

- Provide students with information about how to register to vote in California and all other states.
- Provide students with resources about the variety of ways to vote including absentee voting, voting in another state, and voting while abroad.
- Provide students with resources to learn about the election process, candidates, and issues of interest.

Learn more and view online resources at:

scu.edu/csi/voter

Online Resources

Voter Registration Information for California

- Register to vote in California
- California voter registration information
- California college students and voters living abroad

Voter Registration Information for All 50 States

- Register to vote in any state
- Registration deadlines by state
- Check to see if you are already registered to vote
- Obtain an absentee ballot
- Find your polling place
- Sign up for election reminders

Voting While Abroad

- U.S. Department of State: information about how to vote while traveling in other countries

Preparing to Vote

- **BallotReady.com**: “Every candidate and referendum, explained” — explore your ballot, make informed choices, vote
- **BestColleges.com**: Student Voting Guide
- **PublicServiceDegrees.org**: Online Guide for First-Time Voters
- **IssueVoter.com**: Online platform giving students the opportunity to choose the issues they care about and follow

DRAHMANN ACADEMIC ADVISING AND LEARNING RESOURCES CENTER

Success for Every Student

The John B. Drahmman Academic Advising and Learning Resources Center serves as the central location for Core Curriculum advising, as well as advising for undeclared students. Every student is also assigned a faculty advisor from their academic department. The staff and faculty University Advisors of the Drahmman Center are committed to the vision of "Success for every student." Every student's journey is unique, and may benefit from modifications and support from several campus resources. We are proud to be one of those resources and work closely with our colleagues across campus to develop a network of support for SCU students.

Advising

- General academic advising for all undergraduates
- Pre-Health advising
- Pre-Law advising
- Pre-Teaching advising

Tutoring

- Online and in-person appointments available for numerous lower division courses in the College of Arts & Sciences
- All tutors are currently enrolled undergraduate students recommended by the faculty

Academic Success Workshops

- Workshops available on topics including time management, study skills, and course registration
- Online resources available on the Drahmman Center website

Contact Us

scu.edu/drahmann

To schedule advising or tutoring appointments, click *Make an Appointment*.

Drahmann Academic Advising Center: Kenna 101

408-554-4318

drahmanncenter@scu.edu

[facebook.com/drahmanncenter](https://www.facebook.com/drahmanncenter)

[instagram.com/drahmanncenter](https://www.instagram.com/drahmanncenter)



DRAHMANN CENTER
SUCCESS FOR EVERY STUDENT

HUB WRITING CENTER

scu.edu/provost/writingcenter

408-554-4127

hub@scu.edu

The HUB Writing Center is a resource for anyone at SCU. We assist undergraduates, graduate students, faculty, and staff who are working on writing and public speaking projects.

Our main goal is to help writers develop as writers. This means we can help you refine your ideas, analysis, organization, and more. You can even come in just to brainstorm about a topic and your plans for an assignment.

The HUB is there to help you, so we will not take your paper from you and make changes or edit your work. If you come in for help with grammar, you can expect more than editing. Our goal is to help you learn what your strengths as a writer are, how you can capitalize on those, and what you can do to communicate your ideas most effectively.

The HUB also offers tutoring for public speaking!

MATHEMATICS LEARNING CENTER

scu.edu/cas/mathematics-learning-center

408-551-3477

mlc@scu.edu

The Mathematics Learning Center (MLC) is a community of mathematical thinkers who connect with each other in order to learn together and achieve their goals. Students learn through individual tutoring and study groups. Tutors and students also have some opportunities to grow and work together during special events throughout the quarter.

UNIVERSITY LIBRARY

scu.edu/library

408-554-5020

librarycirc@scu.edu

Guided by our commitment to intellectual growth, lifelong learning, and social responsibility, the Santa Clara University Library provides resources and services to support student learning and faculty teaching. We are educational partners who engage in knowledge generation and access, design transformational learning experiences, and provide environments for inquiry and exploration.

HONORS PROGRAM

scu.edu/honors

408-554-4439

honors@scu.edu

The University Honors Program provides small, seminar-style classes that emphasize critical thinking, analytical rigor, effective expression, and interaction among professors and students. Honors classes inspire and enable intellectual risk-taking and lifelong learning and develop globally aware and engaged student leaders for the university community and beyond. The Honors educational experience culminates in a focused, meaningful, and collaborative thesis in senior year.

Honors classes are designed to fit within the curricula of the humanities, natural and social sciences, business, and engineering. Honors students can major in any undergraduate field offered at Santa Clara University. The University Honors Program welcomes students from diverse geographic, ethnic, and religious backgrounds.

CENTER FOR THE ARTS AND HUMANITIES

scu.edu/cah
408-551-3276
cah@scu.edu

The Center for the Arts & Humanities (CAH) in the College of Arts and Sciences at Santa Clara University brings together faculty, students, staff, visiting artists and scholars, and community members to pursue interdisciplinary research, creative activity, and campus programming in the arts and humanities. Students, in particular, can apply for fellowships supported by the CAH, serve as research assistants for faculty fellows, serve on the CAH's student advisory council, and get involved through the many events that are held each quarter.

THE IMAGINARIUM

scu.edu/imaginarium
408-554-5710
scuimaginarium@scu.edu

The WAVE+Imaginarium lab is a collaborative and interdisciplinary space dedicated to mixed reality (VR, AR, mixed reality), data visualization, digital art, and game design. Our mission is to create a space where students and faculty can leverage immersive art, data visualization, and human interaction to create projects that emphasize social responsibility, collaboration, and engagement. Through visualization and design, we work to exemplify the innovative potential of bringing together the arts and sciences.

SCU•PRESENTS PERFORMING ARTS CENTER

scupresents.org
408-554-4015
scupresentsboxoffice@scu.edu

From belting musicals to elegant dance, avant-garde compositions to classical music repertoire, visual art exhibitions to unique visiting artists programming, and much much more, SCU•Presents Performing Arts Center is at the heART of live events at Santa Clara University.

SCU•Presents is dedicated to the enhancement of arts education, where artists are central to our creative culture; the advancement of Arts for Social Justice programs, which creates a catalyst for change in our society; and the development of creative partnerships, diverse programming, and outreach opportunities, which serves the needs of Santa Clara University and the community.

In everything we do, whether to educate the whole person, make a difference through Arts for Social Justice or engage our community, our underlying goal is to also entertain. We invite you to join us at SCU•Presents for a wonderful season. Please visit scupresents.org for information regarding upcoming events and performances.

This year, students have free access to all performances by the Department of Theatre & Dance and the Department of Music.

CENTERS OF DISTINCTION

Ignatian Center for Jesuit Education

The Ignatian Center for Jesuit Education exemplifies and activates the Jesuit character of Santa Clara University. We deliver experiences, share perspectives, and cultivate practices that bring Jesuit education to life on the SCU campus, in our local area, and beyond Silicon Valley. Our uniquely Jesuit programs encourage dialogue, reflection, and action, preparing people of all creeds and convictions to help create a more equitable, sustainable world. We offer a variety of ways for students to get involved:

- **Arrupe Engagement and Thriving Neighbors:** Go beyond the classroom and into the community to explore the real world basis for your coursework
- **Bannan Forum:** Attend one of our lectures focused on contemporary issues of justice, religion, culture, and society
- **Ignatian Spirituality:** Explore an inclusive array of contemplative offerings for deeper meaning in your life
- **Immersion:** Visit local, domestic, and international communities for a transformative experience of solidarity
- **Fellowships:** Jean Donovan Fellowship, Arrupe Fellowship, Ignatian Fellowship, Thriving Neighbors Fellowship

To learn more about the Ignatian Center and how you can become involved, visit scu.edu/ic or contact us at: 408-554-6917 ignatiancenter@scu.edu

Markkula Center for Applied Ethics

SCU's Ethics Center brings the campus and the wider world into conversation about the ethical dimensions of the most important issues we face. Whether it's an internship program that brings students into hospital and hospice settings where they learn firsthand about ethical dilemmas in the medical field or a project that provides free materials to encourage and support ethics training for designers and engineers in technology companies, the Center uses the lenses of ethics to address real-world challenges. With focus areas from business ethics to ethics in technology, the Center is a gathering place for multidisciplinary and wide-ranging programs.

Our student programs include:

- Internships in health care ethics and ESG/business ethics
- Hackworth, Honzel, Environmental, and Government Ethics Fellowships
- Hackworth Grants for Students pursuing ethics research
- Ethics Bowl Team (2018 national champion)
- Talks, workshops, and presentations on ethics in many fields
- Student work opportunities in marketing and communications

To learn more about the Markkula Center for Applied Ethics and how you can become involved, visit scu.edu/ethics or contact us at: 408-554-5319 ethics@scu.edu

Miller Center for Social Entrepreneurship

The Miller Center for Social Entrepreneurship has been at the forefront of the social enterprise movement. Our mission is to end global poverty and protect the planet. We fuse the entrepreneurial spirit of Silicon Valley with the University's Jesuit heritage of social justice, community engagement, and global impact — catalyzing innovative, sustainable solutions to poverty, guided by the UN Sustainable Development Goals.

Our award-winning Miller Center Lewis Family Fellowship provides Santa Clara undergraduates with immersive opportunities for students to learn and work with social enterprises on the front lines of poverty eradication around the world. The program combines a fully-funded summer experience in the developing world with two quarters of academically rigorous research. For the fellowship, visit millersocent.org/students. Miller Center also offers a wide range of student internships that allow graduate and undergraduate students to employ their unique skills from a variety of academic disciplines and contribute to positive social impact in the world.

For more information on Miller Center's programs for social entrepreneurs and opportunities for students, visit millersocent.org or contact us at millercenter@scu.edu.

CENTERS OF DISTINCTION

Ciocca Center for Innovation & Entrepreneurship

Ciocca Center for Innovation & Entrepreneurship is a campus resource that encourages the Entrepreneurial Mindset through academics, hands-on learning, and university-wide programs and events.

An entrepreneur understands and recognizes a problem or pain point and has the determination to solve it. This form of empathy, and the courage to pursue new ideas, innovate and find solutions to problems, is the Entrepreneurial Mindset.

To learn more about the Ciocca Center for Innovation & Entrepreneurship and how you can become involved, visit

scu.edu/cioccacenter or contact us at:

408-554-5753

ciocccenter@scu.edu

ADDITIONAL CENTERS

Center for Sustainability

The Center for Sustainability facilitates change management for sustainability at SCU by bridging academics, campus and community engagement, and operations, to empower students, faculty, & staff to build a more humane, just, and sustainable world.

Here are some ways to learn more and get involved!

- **Save money when organizing your room:** Find reusable goods to outfit and decorate your room at Bronco Surplus. This pop-up shop is typically hosted in early September on weekdays and on the Saturday of Welcome Weekend at the Get Connected Resource Fair. During the school year, check out our Share Shelf in Benson's lower level for free school supplies!

scu.edu/bracosurplus

- **Take a class:** Over 1,000 SCU courses explore sustainability topics! Learn about sustainability from multiple disciplinary perspectives. You could also earn a Sustainability Minor or choose the Sustainability Pathway.

scu.edu/sustainability/academics

- **Visit The Forge:** Our ½-acre organic garden serves as a biodiverse sustainable food production demonstration space. The garden hosts work days, a farm stand, workshops, and co-hosts events with campus organizations! Check out @theforgegarden on Instagram to learn ways we are working to alleviate food insecurity in our campus community.

scu.edu/theforge

- **Participate in a fun event** like the EcoFashion Show, the Energy Challenge, or get involved in the Leading Through Laudato Si' implementation plan!

scu.edu/sustainability/calendar

- **Earn badges for your individual sustainability actions:** Check out our website to discover how you can learn, live, lead, and launch sustainability actions in our program!

- **See what's trending (#sustainableSCU):** Follow us on Instagram (@SustainableSCU) and LinkedIn (SCU Center for Sustainability) for upcoming events, sustainable lifestyle tips and inspiration, internships, and volunteer opportunities!

scu.edu/sustainability

sustainability@scu.edu

Visit us in the 2nd floor of Bergin Hall and at The Forge Garden (corner of Sherman St. and Benton St.)

DIVISION OF STUDENT LIFE

Benson Memorial Center

scu.edu/benson
408-554-4000

Located on the southwest corner of the Santa Clara University campus, Benson Memorial Center is the heart of campus life for students. Not only is it the home for the Office of Student Life, Auxillary Services, Career Services, Dining Services, Campus Ministry, and various chartered student organizations, but it is also used as a social hub for many activities. At Benson, you can casually watch TV, have conversations and meetings, study, enjoy student-inspired programs, eat meals, and satisfy late-night food cravings.

Campus Recreation

scu.edu/recreation
408-554-4068
campusrec@scu.edu

Campus Recreation is one of the many programs that can provide students an opportunity to stay healthy and active, and help them sleep better and manage stress. We want you to stay active—whether that be in the weight room lifting weights, signing up to participate in a program, or running outside on the campus loop. Our number one priority is to support students in staying active and having fun while maintaining their health.

Our recreation facilities include the Pat Malley Fitness and Recreation Center, Sullivan Aquatic Center, Bellomy Field, and the Degheri Tennis Center (shared with the Athletics department). Additionally, there is an outdoor running track that is .43 miles and a campus-running loop that spans .73 miles. Two sand volleyball courts, an outdoor basketball court, and outdoor fitness area are open for use during all hours. Just be mindful of quiet hours for the residence halls. If you are a student, using our facilities for activities like cardio, weight lifting, shooting hoops on the basketball court, or swimming laps in the pool is free of charge.

scu.edu/recreation/facilities

Intramural sports involve participating in league play against other SCU students, faculty, and staff. You can play tennis as an individual, or if team sports are more your thing, join a team for flag football, basketball, soccer, and more. Students, faculty, and staff interested in participating can sign up for a team during registration, and the intramural staff takes care of scheduling the leagues and playoffs. There are also various tournaments to join throughout each quarter - typically beginning at week 3 or 4. Tournaments are one day events to compete and win. Champions from playoffs will receive the coveted Intramural Championship t-shirt! Don't have a team to sign up? No problem. Sign up as a Free Agent and join a team already registered.

scu.edu/recreation/intramurals

Club Sports involve competing against other universities on one of the 17 club sport teams. Students who participate in club sports can be all star athletes or just novices—only a few of our teams have tryouts. Our club sports vary in level of competition and compete locally, regionally, and nationally against other universities and practice weekly.

scu.edu/recreation/clubsports

Fitness involves picking up a free pass to attend one of the 20–30 fitness classes each week. Classes offered vary from cardio classes to mind-body like kickboxing, cycling, to yoga or pilates. Finals week there is a new schedule of classes to help you destress through the week.

scu.edu/recreation/fitness

Career Center

See page 13.

Center for Student Involvement

See page 14.

Counseling and Psychological Services (CAPS)

See page 15.

Health Insurance

See page 16.

Off-Campus Living

scu.edu/ocl
408-551-3665

Located at 862 Market Street, across the street from Dunne Hall on the intersection of Market Street and Lafayette Street, SCU Off Campus Living assists students in their transition to living off campus and serves as a resource for those living in the local neighborhood. SCU Off Campus Living works with students, neighbors, City of Santa Clara officials, and Santa Clara Police Department to create a cohesive and supporting living environment for all.

Office of Residence Life

scu.edu/living

408-554-4900

The Office of Residence Life has live-in professional and student staff as well as faculty members who are present to provide support and guidance throughout students' time living on campus within the residence halls at Santa Clara University. Residence halls include eight Residential Learning Communities (RLCs) and two additional halls:

- Alpha RLC (Graham Residence Hall)
- Cura RLC (Finn Residence Hall)
- CyPhi RLC (Swig Residence Hall)
- da Vinci RLC (Casa Italiana Residence Hall)
- Loyola RLC (Sobrato Residence Hall)
- Magis RLC (Campisi and Sanfilippo Residence Halls)
- Modern Perspectives RLC (Dunne Residence Hall)
- Unity RLC (McLaughlin-Walsh Residence Hall)
- Nobili Residence Hall
- University Villas

Office of Student Life

scu.edu/osl

408-554-4583

osl@scu.edu

The Office of Student Life (OSL) addresses student well-being and student misconduct issues. Consistent with SCU's Ignatian Values, the OSL staff supports the well-being and personal development of students by recognizing them as individuals who are each capable of being successful at SCU.

Student Health Services

See page 17.

Wellness Center

scu.edu/wellness

408-554-4409

wellnesscenter@scu.edu

The Wellness center provides services and programs that promote healthy decision making and behaviors that lead to personal and academic success.

The Wellness Center is home to three groups:

Peer Health Educators (PHEs)

The mission of the Peer Health Education Program is to provide an effective peer network to encourage, support, and advance healthful living for all SCU students.

Violence Prevention Educators (VPEs)

The Violence Prevention Program oversees students whose aim is spreading awareness and education about sexual assault at SCU and empowering the student body to be proactive bystanders to protect fellow Broncos. The Violence Prevention Program also serves as a resource for those who are survivors of sexual assault and for friends of survivors.

Collegiate Recovery Program

The mission of the Collegiate Recovery Program is to provide support to students who are recovering from alcoholism and addiction as it pertains to living clean and sober at SCU. Our group's traditions are rooted in Ignatian spirituality and are inspired by the mission of Santa Clara University.

CAREER CENTER

About SCU's Career Center

The heart of our work at Santa Clara University's Career Center involves a passion for empowering students to find their fit and discover the intersection between their talents, what brings them joy, and what the world needs. We encourage students to engage early and often as they discern and pursue meaningful work and explore Silicon Valley's vibrant employment marketplace.

Connecting with Employers

We leverage our location in Silicon Valley to build robust relationships with employers of all sizes and across a variety of industries. Every year, employers post thousands of jobs and internships for SCU students through our career development platform, Handshake.

Handshake: Students use this platform to search for internships and jobs, participate in virtual recruiting events, message directly with employers, schedule career coaching appointments with our team, and more.

Employer Connection Events: Students connect with employers at a variety of events ranging from large career fairs with over 100 employers to more targeted industry meet-ups, our Diversity Works Expo, and casual coffee chats with individual employers. Students can learn more and register for these events in Handshake.

Career Readiness Resources

We offer a suite of tools and resources to support your major and career exploration as well as preparation for your job and internship search, including:

Career Guides by Class Year

Each guide provides a series of tangible actions we encourage all students to take, as well as a variety of next steps you can select from depending on where you are in your career process. These guides, located on our website, are a great place to start and gain access to key strategies and resources for your unique career journey.

Job Prep Toolkit

This section of our website is packed with resources to help you prepare for your search, including information about resumes, cover letters, interviewing, professional communication, salary resources, and more.

VMock

This SMART resume platform will help you build a strong resume and enhance your career journey. Get instant feedback and detailed recommendations to help you translate your experiences in a way that resonates with employers.

Bronco Exchange: Student & Alumni Connections

Whether you're exploring fields of interest, seeking career advice from alumni, or interacting with Broncos across the world, Bronco Exchange is here to help. This easy-to-use platform brings together the experience and expertise of the entire Santa Clara family. Whatever your goals, whatever opportunity you're exploring, and no matter your background, there's a Bronco in your corner ready to guide you.

Big Interview

This platform provides an excellent way to prepare and practice for virtual interviews, and is accessible through the Job Prep Toolkit on our website.

Career Coaching Appointments

Meet with a Peer Career Advisor or Career Development Specialist for one-on-one coaching and support. Learn how to get started, get a detailed cover letter critique, take a career assessment, or develop strategies for your search in a meeting with one of our team members.

Contact Us

scu.edu/careercenter
408-554-4421
careercenter@scu.edu

Visit Us

Benson Memorial Center, 1st Floor

CENTER FOR STUDENT INVOLVEMENT

GET INVOLVED!

The Center for Student Involvement provides students with a variety of ways to explore leadership opportunities, try new experiences, continue pursuing current interests, gain valuable skills, learn about themselves, and meet others. We accompany students in their journey to grow and become more. We inspire Broncos.

scu.edu/csi

408-554-4745

csi@scu.edu

Fall Involvement Fair

Thursday, September 21st

6pm-9pm @ Lawns adjacent to Benson Memorial Center

- Explore over 160 student organizations on campus
- Sign up at any table that interests you for more information on their club meeting times and events
- Detailed event information can be found here: scu.edu/csi/activities/fairs

Emerging Leaders Program (ELP)

The Emerging Leaders Program is a hands-on and experiential learning-based class exclusively for first-year students. With this two-unit, pass/fail course, students will:

- Build confidence in themselves and in their ability to lead
- Gain insight and perspective on how to effectively work with others
- Explore how values factor to leadership
- Connect with other impassioned leaders within the SCU community

This course is offered Fall and Spring Quarters on Thursdays from 2:00–3:40 p.m. No previous leadership experience is required.

Student Organizations

Get involved with any of our 160+ student organizations! We have 9 Chartered Student Organizations (CSOs) and over 160 Registered Student Organizations (RSOs).

View the CSO Directory here: scu.edu/csi/organizations/cso/directory

View the RSO Directory here: scu.edu/csi/organizations/directory

CSOs include:

- Activities Programming Board (APB)
- Associated Student Government (ASG)
- Into the Wild (outdoor wilderness group)
- KSCU 103.3 FM (radio station)
- Multicultural Center (MCC)
- Santa Clara Community Action Program (SCCAP)
- *Santa Clara Review* (literary magazine)
- The Redwood (yearbook)
- *The Santa Clara* (newspaper)

RSO categories include:

- Academic
- Business
- Cultural
- Engineering
- Faith-based
- Performance arts
- Professional
- Recreational
- Service
- Social justice
- Special interests

THE COWELL CENTER COUNSELING AND PSYCHOLOGICAL SERVICES (CAPS)

This Santa Clara University service is strictly confidential as required by state and federal law.

The Cowell Center-CAPS is your mental healthcare provider on campus. The Center has a strong commitment to support students and student learning by providing counseling services to students and consultation and outreach programs to the campus community. Any questions concerning your mental health is a matter of consideration for our professional staff.

Who is eligible for services?

All enrolled students residing either on or off campus, regardless of insurance coverage.

What will it cost me?

CAPS does not charge for their services, however, there is a \$30 fee for missed appointments. Otherwise, individual therapy and group counseling are free of charge.

Where are we?

The Cowell Center-CAPS is located in Building 701 near the Leavey Center and the tennis courts.

Who makes up the CAPS Staff?

Our staff includes licensed psychologists, postdoctoral fellows, pre-doctoral interns, advanced practicum trainees, psychiatric nurse practitioner, case managers, counselors in residence and an outreach coordinator.

What services are available?

- Individual, group, and couples therapy
- Crisis intervention and evaluation
- Staff, faculty, student, and parent consultations
- Psychotropic medication referrals
- Psychoeducational programming and outreach
- Referrals to specialists when appropriate

How to access services

Contact CAPS either by phone 408-554-4501 or in person to schedule an appointment.

Hours of service

Monday – Friday 8:30 a.m.–5 p.m.

The Cowell Center will close periodically for meetings. When this happens, notices will be placed on the Center's door. The Center is CLOSED on weekends and all University holidays. We have limited hours during the summer and hours will be updated on the website.

Health Insurance

Enrollment in a health insurance plan—which can be your own or one offered through the University—is mandated for all students. University insurance information is available online at scu.edu/cowell/insurance.

The Cowell Center-Student Health Services, Santa Clara University, 500 El Camino Real, Santa Clara, CA 95053-1055
Ph: 408-554-4501 Fax: 408-554-2376
scu.edu/cowell

THE COWELL CENTER HEALTH INSURANCE

All students are required to have health insurance.

Santa Clara University requires all students, enrolled at least half-time in their school or college, to have health insurance. We find some students arrive on campus with a health insurance plan that does not cover them in Santa Clara County. Students may purchase the university sponsored Student Health Insurance Plan. If you have health insurance comparable to the school sponsored plan you may complete the online health insurance waiver form which documents proof of your insurance coverage. Insurance plans need to be fully compliant with the Affordable Care Act (ACA). *All F-1 Visa students are required to be enrolled into the school sponsored insurance plan unless they are a dependent on a plan that meets all SCU requirements.* **The health insurance waiver and benefit requirements as well as deadlines may be found on the Cowell Center Health Insurance webpage.**

To waive out of the university sponsored health insurance plan, the Online Waiver Form must be completed with your own insurance information. **The health insurance waiver must be completed every academic year.** Students wanting to enroll into the school sponsored insurance plan should complete the Online Enrollment Form. Those students not completing the waiver form or enrollment form by the final waiver deadline date will be automatically enrolled into the school sponsored insurance plan.

To access the Online Waiver/Enrollment Form, health insurance waiver, and benefit requirements, and insurance plan information, please go to **scu.edu/cowell/insurance**. The deadline to submit the Health Insurance Waiver/Enrollment Form is September 22nd, 2023.

The cost of the university-sponsored health insurance plan is not covered in your student tuition. This charge will show up as a separate item on your student account. Please view the Cowell Center Health Insurance webpage for the annual undergraduate premium rate and additional information.

Students are required to upload a health history and immunization record their file in the Cowell Center | My Student Health Portal through the MySCU Portal. The forms can be found through their MySCU Portal in the Cowell Center | My Student Health application.

If you have any questions, please contact Tammy Oh, Insurance Coordinator, at toh2@scu.edu or 408-554-2379.

THE COWELL CENTER STUDENT HEALTH SERVICES

This Santa Clara University service is strictly confidential as required by state and federal law.

Cowell Center-Student Health Services is your healthcare provider on campus. The Center has a strong commitment to providing quality, accessible, and convenient medical care to SCU students. Any questions concerning your physical health is a matter of consideration for our professional staff.

Who is eligible for services?

All enrolled students residing either on or off campus, regardless of insurance coverage. All graduate students can access Student Health Services by paying a quarterly fee.

What will it cost me?

There are nominal fees associated with clinic visits, laboratory testing, medications, and medical supplies ordered for you. These charges are posted to your student account. The Center does not bill insurance companies but students may request a receipt for possible insurance reimbursement according to their plan.

Where are we?

The Cowell Center-Student Health Services is located in Building 701 near the Leavey Center and the tennis courts.

Who makes up the Student Health Services Staff?

Our staff includes a campus physician, a physician assistant, a nurse practitioner, registered nurses, a licensed vocational nurse, a medical assistant, a registered dietitian, and a physical therapy assistant, when available.

What services are available?

- Diagnosing illnesses/injuries, e.g. primary care issues, orthopedic, dermatologic
- Physical examinations
- Men's and women's health issues, e.g. STD testing, annual gynecology exams
- Immunizations
- Medical equipment and supplies
- Limited in-house pharmacy
- Referrals to specialists when appropriate

How to access services

Contact Student Health Services either by phone 408-554-4501 or in person to schedule an appointment. Appointments may also be scheduled online via the SCU Portal, Cowell Center | My Student Health Portal.

Hours of service

Monday – Friday 8:30 a.m.–5 p.m.

The Cowell Center will close periodically for meetings. When this happens, notices will be placed on the Center's door and typically recorded on the Center's voice mail. Health services is CLOSED weekends, all University holidays, and from mid-June through mid-August. A health advice nurse is available after clinic hours at 408-554-4880 and during clinic off-hours throughout the academic year.

Health Insurance

Enrollment in a health insurance plan—your own or one offered through the University—is mandated for all students. University insurance information is available online at scu.edu/cowell/insurance.

The Cowell Center-Student Health Services, Santa Clara University, 500 El Camino Real, Santa Clara, CA 95053-1055
Ph: 408-554-4501 Fax: 408-554-2376

scu.edu/cowell

DIVISION OF MISSION AND MINISTRY

Campus Ministry

scu.edu/cm

408-554-4372

campusministry@scu.edu

Are you hoping to explore your faith and spirituality as a college student? As part of your “education of the whole person,” we believe that exploring your understanding of faith and spirituality as it relates to you and the world around you is a worthwhile way to spend some of your time here at SCU.

Rooted in the Jesuit, Catholic tradition of SCU, Campus Ministry offers a variety of ways to explore, learn, and celebrate faith and spirituality and the diverse religious landscape of SCU and Silicon Valley.

Here are some ways you can get started:

- Get to know your Spirituality Facilitator (SF) in your residence hall
- Attend Catholic student Mass on Sunday evenings and volunteer to read, serve, sing, or welcome attendees
- Participate in an monthly Interfaith Dinner Discussion
- Stop into the Mission Church for quiet prayer
- Use the Meditation Room in Benson Memorial Center
- Get connected with a religiously-affiliated student group
- Hang out in the Campus Ministry office, and grab a free cup of coffee!

Ignatian Center for Jesuit Education

See page 9.

Mission Church

scu.edu/missionchurch

408-554-4023

MissionSantaClara@scu.edu

Historic Mission Santa Clara stands at the center of the campus’ religious and spiritual life, and it continues to welcome Roman Catholic liturgy, spiritual observance, and other activities appropriate to the University’s purpose as a Catholic, Jesuit institution of higher learning.



DIVISION OF INCLUSIVE EXCELLENCE

LEAD Scholars Program

scu.edu/lead
408-551-3309
leadscholarsprogram@scu.edu

The LEAD Scholars Program is for first-generation college students (students whose parents did not graduate from a 4-year college or university) focused on academic success, community engagement and vocational exploration. This program is open to both first-year students and transfer students with the goal of supporting them throughout their college career. Follow us @sculeadscholars

Office of Accessible Education

See page 20.

Office for Diversity and Inclusion

scu.edu/diversity

Vice President for Diversity, Equity and Inclusion:

Shá Duncan Smith
408-554-5131
tssmith@scu.edu

Director, Office for Diversity and Inclusion:

Raymond V. Plaza, Ph.D.
408-551-3383
rplaza@scu.edu

The Office for Diversity and Inclusion (ODI) serves as a conduit for diversity and inclusion efforts throughout the campus. It has a strong emphasis area with faculty, staff, and broader campus climate including students and other stakeholders. ODI assists with diversity-related data management and assessment. ODI supports the recruitment, retention, and success of a diverse university community—encouraging collaboration, academic excellence, and a diverse, inclusive campus climate.

Office of Equal Opportunity and Title IX

scu.edu/title-ix
408-551-3043
titleixadmin@scu.edu

The Office of Equal Opportunity and Title IX oversees the University's compliance with Title IX, equal opportunity, affirmative action, and other state and federal civil rights laws. It helps investigate and resolve complaints of discrimination, harassment, sexual harassment, and sexual violence, including sexual assault, dating violence, domestic violence, sexual exploitation, and stalking.

Office for Multicultural Learning and Rainbow Resource Center

See page 21.

Office of the Ombuds

408-551-3542
ombuds@scu.edu

The Ombuds seeks to foster a sense of community grounded on recognizing our diversity and our common humanity, as a major foundation on which to build compassion, learning, teaching, engagement, commitment, service and dignity.

OFFICE OF ACCESSIBLE EDUCATION

Mission Statement

The Office of Accessible Education has been designated by the University to ensure disabled students equitable access to all academic and University programs. This goal is met through the provision of academic accommodations, support services, self-advocacy skill training, and disability-related educational programming for the University community.

What is a Disability?

A disability is a physical, medical, intellectual, psychological, or other type of impairment that significantly impacts or substantially limits one or more major life activities; a record (or past history) of such an impairment; or being regarded as having a disability. Students with various types of diagnoses and conditions may qualify as a student with a disability. They include, but are not limited to: learning disabilities, attention deficit disorder, autism spectrum disorder, blind or low vision, deaf or hard of hearing, mobility or chronic health conditions, and psychological disorders.

How to Register?

Complete the online application at scu.edu/oe

The application will require students to upload a digital copy (PDF or Word) of documentation from a qualified medical professional that describes the disability/health condition and the functional impacts of the disability/health condition.

Contact Us

scu.edu/oe

Office of Accessible Education: Benson Memorial Center 1

408-554-4109

oea@scu.edu

OFFICE FOR MULTICULTURAL LEARNING AND RAINBOW RESOURCE CENTER

Office for Multicultural Learning

Who We Are

The Office for Multicultural Learning (OML) provides programs As a part of the Inclusive Excellence Division, the Office for Multicultural Learning is committed to promoting social justice, building bridges across diverse communities, and celebrating differences of students at Santa Clara University. In addition, we advocate for historically underrepresented populations and educate the whole person within the context of Jesuit values.

Where We Are Located

832 Market Street (across from Swig Hall)

Hours of Operation

9 a.m. – 5 p.m. Monday – Friday and upon request

Contact Information

scu.edu/oml
408-551-7152
oml@scu.edu

How to Get Involved

The F.A.M. (Finding Affirmation and Meaning) Mentorship Network where we partner BIPOC students with BIPOC staff, faculty, administrators, alumni, and graduate students. Come by OML to learn more and sign up to be a part of The F.A.M.!

Programming for History and Heritage Months throughout the year kicking off with Latinx Heritage Month in October.

On social media:

Facebook: @SCU-Office for Multicultural Learning
Instagram: @scuoml
Spotify (Music Playlists): @SCU OML
Spotify (Podcast) @word on the street

Collaborating Student Organizations

Multicultural Center located in Shapell Lounge, African Student Association (ASA), Asian Pacific-Islander Student Union (APSU), Barkada (Filipino), Chinese Student Association (CSA), Hermanas Unidas, Igwebuiké (Black/Pan-African), Intandesh (South Asian), Japanese Student Association (JSA), Ka Mana`o O Hawai`i, Korean Student Association (KSA), Latinx Student Union (LSU), Middle Eastern North African Club (MENA), Queer People of Color Association (QPOCA), Students for Justice in Palestine (SJP), Together for Ladies of Color (TLC), Vietnamese Student Association (VSA), Undocumented Students & Allies Association (USAA)

Rainbow Resource Center

Who We Are

As a part of the Office for Multicultural Learning, the Rainbow Resource Center (RRC) educates, empowers, and celebrates the experiences and identities of the LGBTQ+ community at Santa Clara University. The RRC maintains an affirming, inclusive, and welcoming environment for people of all identities. In addition, we advocate for those who self-identify within the wide spectrum of sexual orientations and gender identities/expressions and educate the whole person within the context of Jesuit values.

Where We Are Located

Benson Memorial Center 11

Hours of Operation

9 a.m. – 5 p.m. Monday – Friday and upon request

Contact Information

scu.edu/oml/rrc
408-551-3397
rrc@scu.edu

How to Get Involved

On the first Thursday of every quarter we host a ThursGAY Lunch, which is open to all LGBTQ+ students, staff, faculty, and administrators. Allies are also welcome! Stay tuned for more details to come about the first ThursGAY Lunch of the new year!

Rainbow Buddies mentorship program, where we partner LGBTQ+ students with LGBTQ+ staff, faculty, alumni, and graduate students. Come by the RRC to learn more and sign up to be a part of the program!

OUTober (LGBTQ+ History Month) programs and events throughout the month of October.

On social media:

Facebook: @Rainbow Resources SCU
Instagram: @rrc_scu

Collaborating Student Organizations

Queers & Allies within the Santa Clara Community Action Program (SCCAP) and Queer & Qualified.

OTHER CAMPUS DEPARTMENTS AND SERVICES

Auxiliary Services: Housing, Dining, ACCESS Card and Bookstore

See pages 23–30.

Campus Safety Services

See page 31.

Center for Sustainability

See page 10.

Emergency Planning

scu.edu/emergencyplanning

408-551-3636

tmasamori@scu.edu

Emergency Planning strives towards creating a campus culture of resilience and preparedness for emergencies and other disruptions. By providing training and awareness to our campus community, Emergency Planning aims to achieve a state of readiness across the University.

Go to the Emergency Planning website and view the "Be Prepared" section to see details related to helping SCU students be prepared for the following types of emergencies:

- Fires
- Gas Leak
- Earthquakes
- Active Threat
- Hazardous Materials & Spills
- Medical Emergencies
- Radiation Emergencies
- Mental Health Emergencies
- Wildfire Smoke, Severe Weather & Extreme Heat

International Students and Scholars

scu.edu/iss

408-551-3019

iss@scu.edu

SCU's international students are supported by the academic departments to which they are admitted. In addition, our International Students and Scholars department provides an International Student Welcome as part of Orientation for new students, immigration documents, and advising related to academic adjustment and employment for international students. International Students and Scholars collaborates with campus partners to support international students as they adjust to U.S. academic culture.

One Stop Enrollment Services Center

scu.edu/onestop

408-551-1000

onestop@scu.edu

Located in the Schott Admission and Enrollment Services Building along with Undergraduate Admissions, the One Stop Enrollment Services Center assists students with billing, payments, financial aid, and registration needs. We have eliminated the need for you to travel across campus or call multiple departments to obtain answers to your questions related to the Bursar, Financial Aid, and Registrar.

Parking and Transportation Services

scu.edu/transportation

408-551-7080

transportation@scu.edu

We are a dedicated group providing parking and transportation services to staff, faculty, students, and visitors of the Santa Clara University campus. We are located on the lower level, southwest corner of the Main Parking Structure.

Transportation Services provides support for all campus transportation needs. We have several transportation programs geared toward enhancing sustainability and efficiency for all SCU students, faculty, and staff.

First-year students who live in a campus residence hall are not allowed to bring cars onto campus for their fall through spring quarters unless they provide adequate evidence that they will face hardship.

There are many shopping areas located conveniently near campus. The University's Transportation website provides a number of public transportation alternatives for all students.

Please visit scu.edu/transportation for information regarding parking rules and regulations as well as transportation programs and transit information.

Technology Help Desk

scu.edu/technology

408-554-5700

techdesk@scu.edu

Staff at the Technology Help Desk, located on the first floor of the Learning Commons, is ready to help you with your network and computing needs.

AUXILIARY SERVICES

The Auxiliary Services division provides the Santa Clara University community with key elements of campus life. Each unit provides vital non-academic support including housing, dining, ACCESS cards services, and course materials. These essential services enable students, faculty, and staff to focus on academics and campus life. We strive to be an innovative, socially responsible, customer-centered and financially accountable community builder.

Auxiliary Services

Benson Memorial Center 213
scu.edu/auxiliary-services
408-554-4070

ACCESS Card Office

Benson Memorial Center 106
scu.edu/access
408-551-1647
access@scu.edu

Bronco Corner Bookstore

Benson Memorial Center
scu.edu/auxiliary-services/bookstore
408-554-2356
bookstore@scu.edu

Housing Office

Benson Memorial Center 212
scu.edu/living
408-554-4900
housing@scu.edu

Dining Services

Benson Memorial Center 203
scu.edu/auxiliary-services/dining-services
408-554-4796
diningservices@scu.edu



AUXILIARY SERVICES: HOUSING

Undergraduate and graduate students have the opportunity to live in University housing either on or near campus. In mid-August, the Housing Office will notify, via the Housing Portal, all undergraduates who have applied to live on campus for the 2023–2024 academic year of their specific room assignment, roommate information, and move-in instructions. Graduate students will be notified via campus email on a rolling basis after they apply.

Packing for SCU

In preparing to move on campus, there are a few things you should think about before packing. Because of the size of the rooms, we encourage you to coordinate with your new roommate to avoid duplication.

Here are a few items students should bring (visit our website for a detailed list):

- Linens: Mattresses in most accommodations are extra-long twin (80 inches) and will require extra-long sheets and bedding. University Villas and St. Clare mattresses require full/double sheets and bedding.
- Towels and toiletries
- Computer
- Smart Power Strips: Power strips must be UL approved.

Extension cords are not permitted.

Small microwave ovens, TVs, and refrigerators (up to 4.5 cubic feet and Energy Star rated) are allowed in the halls; however, items with an exposed heating element are not. Refrigerators are already provided in apartment and studio accommodations.



AUXILIARY SERVICES: DINING

Dining

Santa Clara University Dining Services, managed by Bon Appétit, offers innovative menus throughout campus. Benson Memorial Center features several dine-in and takeout locations as well as a grocery store open seven days a week. Cafés in Lucas Hall, Guadalupe Hall, Charney Hall, and the Learning Commons also provide additional opportunities for a quick meal or snack.

All venues, as well as catering, accept cash, credit cards, the Resident Dining and Dining Plus plans, and ACCESS Card Flex Account payments. Daily menus and upcoming events are posted at scu.edu/auxiliary-services/dining-services.

The Marketplace—Benson Memorial Center

The largest of our campus dining venues, The Marketplace is newly renovated and now includes increased seating and lounge space as well as a new dining venues including Asian-influenced Pacific Rim. A beautiful dining room features exhibition-style cooking, fresh, flavorful cuisine, and an ever-changing menu. The Marketplace is open seven days a week for breakfast, brunch, lunch, and dinner.

Fresh Bytes - Sobrato Campus for Discovery and Innovation

The Fresh Bytes dining venue offers small plate dishes with a rotating menu of healthy, sustainable options. Students can also pick up a full menu of beverages as well as grab and go food options.

The Cellar Market—Lower level of Benson Memorial Center

The Cellar Market, a campus favorite, is open seven days a week and features a wide variety of fresh produce, snacks, beverages, cooking supplies, ready-to-go salads, sandwiches, and freshly baked treats.

Mission Bakery + Café—Benson Memorial Center

Mission Bakery, open seven days a week, is the place to come for gourmet coffee and freshly baked pastries. Grab a quick coffee in the morning or a relaxing afternoon cappuccino as well as quick bites throughout the day.

Campus Cafés

There are four cafes across campus that offer gourmet coffee drinks, specialty teas, and healthy meal options throughout the week for breakfast, lunch, and dinner.

Sunstream Café—Learning Commons, Technology Center, and Library

Cadence Cyber Café—Lucas Hall

Side Bar Café—Charney Hall

Dining Plans

All undergraduates living on campus select a Resident Dining Plan when applying for housing.

First-year students may choose either a Preferred Plan of 2,334 points or a Basic Plan of 1,995 points. Other students living in accommodations with kitchens may choose a Preferred or Basic Plan or may opt for a Junior/Senior Plan of 1,370 points or an Apartment Plan of 298 points. Your ACCESS credential and your student account are used as payment for using these points via mobile ordering at any on-campus dining venue. The plan points are a quarterly allowance valid until the end of the quarter at which time the plan expires. Any unspent points up to 100 may be carried over from one quarter to the next for the duration of the housing contract. However, at the end of the contract any unspent points are forfeited. Making your purchases with a Resident Dining Plan saves you 9% on sales tax at all campus dining venues.

All law and graduate students living on campus will automatically receive the new Grad/Law Rate of 894 dining points with an annual housing contract.

Law students will receive 447 points each semester while graduate students will receive 298 points each quarter.

If you commute to campus or run out of your Resident Dining Plan, you may opt to purchase a Dining Plus Plan. You can create this optional plan with a deposit of any amount any time during the school year. Unspent points are available to use throughout your enrollment until graduation or withdrawal; however, the points are not refundable at any time. Purchasing with a Dining Plus Plan provides you cashless convenience and a 9% savings on sales tax at all campus dining venues.



AUXILIARY SERVICES: BRONCO CORNER BOOKSTORE

Bronco Corner, operated by Barnes & Noble Education, is located in the Benson Memorial Center. You can purchase textbooks, school supplies, SCU logowear, gifts, and more at the bookstore.

Getting Your Textbooks

Bronco Corner works closely with faculty and administrators to make sure you get the best selection of new, rental, used, and digital textbooks. The University's Textbook Rental Program allows you to rent books for a term and return them after final exams. This program can save you up to 90% off the cost of a new book. Purchasing used textbooks allows you to save 25% off the price of a new textbook. For the most features, you can download ebooks and save up to 60%. E-books are not only eco-friendly but are convenient and can be downloaded right from Bronco Corner's website at scu.edu/auxiliaryservices/bookstore.

Online Ordering: Textbooks and General Merchandise

The online experience is designed to mirror the in-store one: fast and easy. Once you have registered for your courses, we encourage you to order your books right away through eCampus. Your book list will pop up ready for purchase. Your credit card will not be charged until late August, early September for an order placed during the summer. Textbooks can be shipped directly to you or held for pickup at the store. Bronco Corner also offers a diverse selection of SCU clothing, gifts, and supplies for purchase online.

Price Match

The Bronco Corner Bookstore will price match the exact textbook, same edition and format, including all accompanying materials, at the time of purchase. For any orders placed early, we will price match those textbooks and materials through the first week of school. For rental textbooks, we will match our rental used price only. The title must be in stock on the competitor's website or store at time of the price match.

We price match with Amazon.com if sold and shipped by Amazon, as well as bn.com

Textbook Refund Policy

A 100% refund will be given on textbooks if the following conditions are met:

1. The receipt is presented before the return deadline.
2. Textbooks are in original condition.
3. The return is made during the first week of classes of the academic term.
4. The return is made within 30 days of the start of classes with proof of schedule change.

Selling Your Textbooks Back

At the end of each quarter, the University's Used Book Sell-Back Program will consistently put money back into your pocket. When Bronco Corner knows that a textbook will continue to be used for a course, students can get up to 50% of the purchase price. Bronco Corner can then resell that used book next quarter at a discounted rate. Selling a book back immediately after the final exam gives you the best chance of receiving the highest value for your book.

Spirit Wear, Supplies, and Gifts

An array of SCU branded items, gifts, best-seller books, and other merchandise is readily available at Bronco Corner. From traditional to cutting-edge, Bronco Corner provides products in both school colors and a range of fashion colors that reflect the current trends.

Special Events

Bronco Corner is one of the key partners delivering special services for campus events such as New Student Orientation, Homecoming, Parent Weekend, Commencement, and athletic events to help students participate in campus festivities. In addition, the store hosts author book signing events, and holiday and spring clearance sales.



IMPORTANT DATES: HOUSING, DINING AND BOOKSTORE

Note: These dates reflect important deadlines for Auxiliary Services only. Please also refer to scu.edu/orientation for the New Student Checklist.

Summer

Mid-July – September 16th After registering for classes at Summer Orientation, submit an online order via eCampus to purchase or rent your textbooks.

Sunday, August 6th If you would like to change the Resident Dining Plan you selected on your housing contract, submit a Resident Dining Plan Change Form online via eCampus.*

Mid-July – August 15th Check your SCU email account for "Salutations from Online Photo"; this email will contain instructions to set up your ACCESS credential student ID. ACCESS credentials are required for move-in and must be set up by August 15th.

Early-August Check eCampus for your room assignment and roommate information.

Mid-August – September 10th After viewing your assignment information, contact your new roommate and introduce yourself.

Fall

Friday, September 15th Incoming First Year and Incoming Transfer Student Move In.

Saturday & Sunday, September 16th & 17th Returning Student Move-In.

Monday, September 19th Classes begin.

Monday, September 25th – Monday, October 2nd Request a room assignment changes by submitting a Room Change Request Form via eCampus.

Sunday, October 2nd – Tuesday October 31st Request changes to your Resident Dining Plan for the winter quarter by submitting a Resident Dining Plan Change Form via eCampus.*

Monday, December 4th – Friday, December 8th Sell your textbooks back to the bookstore.

Friday, December 8th Deadline to return fall quarter rented textbooks to the bookstore.

Friday, December 8th Residence halls close for Winter Break; all students must vacate by 9 p.m.**

Winter

Sunday, January 7th Residence halls open for returning students and new student check-in after 9 a.m.

Monday, January 8th Classes begin.

*Once the deadline has passed, Resident Dining Plans cannot be changed for that quarter.

**Please note the residence halls are closed between fall and winter quarters; however, halls remain open the remainder of the academic year including Spring Break between winter and spring quarters.

Be sure to check all of our websites listed for other important dates throughout the school year.

AUXILIARY SERVICES ACCESS CREDENTIAL

Santa Clara University's ACCESS credential is your official campus ID, library card, debit card, and personalized key that allows you access, as appropriate, to hundreds of SCU facilities, including the Fitness Center. The ACCESS credential eliminates the need to carry cash and is accepted at all campus dining venues, vending machines, networked printers, laundry machines, and at the campus Bookstore. SCU has contracted with local merchants so your ACCESS credential is also accepted at many restaurants within walking distance of the campus.

Getting Your First ACCESS Credential

Incoming students will be issued a digital ACCESS credential which provides the same great features of your student ID in the convenience of your smartphone. For more details about the digital credential, please visit

<https://www.scu.edu/access/access-digital-credentials/>

New students will be sent an email during the summer with easy instructions to upload both a current passport style photo and a picture of a US government issued photo ID or a passport. It is very important that the image meets requirements or it will delay processing.

For details about credential distribution in September, please visit our website at [scu.edu/access](https://www.scu.edu/access) for the most up to date information.

ACCESS Credential Accounts

Your ACCESS credential has several financial accounts that can be utilized in a variety of ways. If you are living on campus, you are required to have a Resident Dining Plan. The points from your chosen Resident Dining Plan will be deposited automatically into your account at the start of each quarter during check-in.

There are two optional ACCESS financial accounts that students find useful: the Flex account and the Dining Plus plan. The Flex account is a debit account that can be used both on and off campus for cashless convenience. The Dining Plus plan is a supplemental meal plan primarily, but not exclusively, for commuter students. The chart on the following page highlights the benefits of each account. For a complete list of locations accepting the ACCESS credential both on and off campus, please visit [scu.edu/access](https://www.scu.edu/access).

Opening and Managing Debit Plans

A Flex or Dining Plus account can be opened with a deposit of any amount. Credit card, cash, and check deposits are accepted at the ACCESS Office. You may also authorize transfers of up to \$500 per quarter from your Bursar account to your Flex or Dining Plus accounts in the ACCESS Office. Instant cash and credit card transfers to ACCESS accounts may be made at the Kiosk in the Benson Memorial Center. Instant credit card deposits can be made via the Online ACCESS Office for a \$1 service fee. You can also use the Online ACCESS Office to monitor balances and view your transaction history.

Lost Cards and Phones

Lost ACCESS credentials should be suspended immediately by calling the ACCESS Office during business hours. After hours, credentials can be suspended by calling Campus Safety at 408-554-4441 or visiting the Online ACCESS Office. Suspending your physical card or digital credential will protect your debit plans and prohibit improper facility access.

Your initial ACCESS credential is free; however, there is a \$20 fee for replacing a lost credential, or changing credential format.

DEBIT PLAN FAQs	FLEX ACCOUNT	DINING PLUS PLAN
Where can it be used?	It is accepted at the bookstore, vending machines, and various campus locations for parking permits, printing, and laundry service.	All dining venues on campus, including Athletics Concessions.
Who is eligible for the plan?	Students, faculty, and staff.	Students — designed for commuter students or resident students who run out of Resident Dining points before the quarter ends.
Why use it?	Allows for cashless convenience and savings on and off campus.	Allows students to eat at all campus venues tax free.
What happens to the unspent balance at the end of each term?	The unspent balance carries over from quarter to quarter and year to year. Upon graduation or withdrawal, the unspent balance can be refunded less a \$25 processing fee.	The unspent balance carries over from quarter to quarter and year to year until graduation. Dining Plus points are nonrefundable and non-transferable.



CAMPUS SAFETY SERVICES

Phone Numbers to Know

Campus Safety Emergency Number: 408-554-4444

Police, Fire, Medical: 911

Program into your phones . . .

Santa Clara Police 7-Digit Emergency: 408-296-2236

Santa Clara Fire 7-Digit Emergency: 408-296-1515

Santa Clara City Police Front Desk (Non-Emergency): **408-615-4700**

Santa Clara City Dispatch (Police & Fire) Non-Emergency: **408-615-5580**

Campus Safety Services Non-Emergency Number: **408-554-4441**

Shift Watch Commander (WC): **408-554-5079, 408-590-2178 (c)**

Campus Safety Services Director: **408-554-4161**

Campus Safety Services Assistant Director: **408-554-5082**

SEE SOMETHING? SAY SOMETHING!

If you see anything suspicious, report it to Campus Safety immediately. Please be prepared to provide detailed descriptions of the person(s), clothing, direction of travel and any associated vehicle, bicycle or other method of transportation. Help keep everyone safe by being alert.

Medical Emergencies

Campus Safety Services (CSS) responds to all medical emergencies on campus. Their role is to assess the emergency, render care if needed, and determine what response is appropriate. CSS staff is trained in First Aid and CPR/AED use. SCU Emergency Medical Technicians (EMT) may also respond to render care.

*If the patient is experiencing any of the following symptoms **CALL 911 IMMEDIATELY**:*

- Unconscious, or may have experienced momentary unconsciousness
- Head injury
- Bleeding profusely
- Chest pain
- Shortness of breath

FIRE ALARM ACTIVATION STEPS: Call CSS!

Safely evacuate as soon as possible (NO elevators).
Head to your designated assembly site.
Wait for "All Clear" from CSS or SCFD.

CALL 911 immediately—then call CSS.

For all other medical emergencies, call CSS. When reporting medical emergencies, be prepared to provide the patient's location, illness/injury, and name, as well as your own name and callback number.

Additional residence hall staff may be used to meet responding personnel and to clear unnecessary persons from the area. **You should be prepared to brief the responding personnel about what you know about the patient, particularly their age.**

Also of interest to responding personnel is a patient's pre-existing medical conditions, medications, allergies, what they've eaten that day, and if/how much drugs/alcohol they've consumed. **The goal is to help the patient, not to punish anyone.** Please assist the responding personnel in any way you can.

Services Your Campus Safety Team provides

Safety Escorts: We will provide a safe means of transportation to/from locations on campus and to/from locations within a reasonable distance from campus. We want you to feel safe!

Maintenance Issues: We will respond and assess the problem, notifying the appropriate parties.

Vehicle Assistance: We will provide battery jump starts to vehicles on campus as well as those within a reasonable distance from campus. We will also provide assistance if you've locked your keys inside your vehicle. Note: liability waivers required.



The CSS department's mission is to use its resources to keep the campus community as safe as possible.



Campus Contact Information

Bookstore	408-554-4356	Information Desk	408-554-4000
Bursar's Office	408-554-4424	International Student Services	408-551-3019
Campus Safety	408-554-4441	LEAD Scholars Program	408-551-3309
Center for Student Involvement	408-554-4745	New Student & Parent Programs	408-551-1995
College of Arts and Sciences	408-554-4455	Office of Accessible Education	408-554-4109
Counseling and Psychological Services	408-554-4501	Office for Equal Opportunity and Title IX	408-554-3043
Cowell Student Health Services	408-554-4501	Office for Multicultural Learning	408-551-7152
Dining Services	408-551-1792	Office of the Ombuds	408-551-3542
Drahmann Academic Advising Center	408-554-4318	Office of Student Life	408-554-4583
Financial Aid	408-551-1000	Residential Learning Communities	408-554-4900
Honors Program	408-554-4439	School of Business	408-554-4791
Housing and Residence Life	408-554-4900	School of Engineering	408-554-4468



- ① Benson Memorial Center
- ② Leavey Center
- ③ Malley Fitness & Recreation Center
- ④ Learning Commons
- ⑤ Louis B. Mayer Theatre
- ⑥ Locatelli Student Activity Center
- ⑦ Mission Church
- ⑧ Sobrato Campus for Discovery and Innovation
- ⑨ Lucas Hall
- ⑩ Vari Hall
- ⑪ Music and Dance (Recital Hall)



Santa Clara University
 Santa Clara University
 New Student & Parent Programs
 500 El Camino Real
 Santa Clara, CA 95053-1053
 408-551-1995
scu.edu/orientation

Miscellaneous